

# Making The Future Matter



**Supporting  
Apprenticeships  
and Traineeships  
in NSW Schools**

NEW SOUTH WALES  
DEPARTMENT  
OF EDUCATION  
AND TRAINING



STATE TRAINING SERVICES

## INDEPENDENT INDUSTRY SUPPORT SERVICE

### State Training Services

#### What is the Independent Industry Support Service?

The Independent Industry Support Service will be provided by State Training Services and delivered by its state-wide network of State Training Centres. It has been established to support school-based apprenticeships, school-based traineeships and Trade Schools across NSW.

The Independent Industry Support Service will provide industry support and engagement services to:

- promote part time school based apprenticeships and traineeships to employers
- assist schools to match interested students with suitable employers
- assist employers to structure appropriate employment and training arrangements to meet both apprenticeship/traineeship and school requirements
- assist schools to understand employer and workplace requirements
- support post school placement of apprentices.

#### What will the Independent Industry Support Service do?

The Independent Industry Support Service will:

- liaise with industry stakeholders, including employers, schools, registered training organisations, Australian Apprenticeships Centres, Local Community Partnerships, group training organisations, Job Network agencies, and the broader community to establish support frameworks and networks for school based apprenticeships and traineeships
- promote and provide information to students, parents, schools, industry, employers, registered training organisations and the broader community on school based apprenticeships and traineeships
- engage in discussions with local employers regarding school based apprenticeships and school based traineeships to identify trade training opportunities to address skills shortages
- assist schools to place school based apprentices and trainees with suitable employers
- assist schools and employers during the establishment of school based apprenticeships or traineeships to ensure that all apprenticeship/traineeship and school requirements are met
- provide support to school based apprentices, school based trainees, their employers and schools during the term of the apprenticeship or traineeship to facilitate successful completion of the apprenticeship or traineeship

## What help can State Training Centres provide directly to school based apprentices/trainees and their employers?

School based apprentices/trainees and employers can contact their local State Training Centre for:

- information about the availability and suitability of apprenticeships and traineeships for the workplace
- advice about entering into an apprenticeship or traineeship training contract and their obligations under the training contract
- advice and assistance concerning options for changes to the training contract
- help with problems in the workplace
- help with training or assessment services provided by the Registered Training Organisation

State Training Centres	
<p><b>Hunter</b> State Office Block, Level 1, 117 Bull Street NEWCASTLE WEST NSW 2302 Ph: 4974 8570 Fax: 49252139</p>	<p><b>Illawarra</b> State Office Block, Level 1, Block E, 84 Crown Street WOLLONGONG EAST NSW 2520 Ph: 4224 9300 Fax: 42249334</p>
<p><b>New England</b> Noel Park House, Level 2, 155-157 Marius Street TAMWORTH NSW 2340 Ph: 6755 5099 Fax: 67664120</p>	<p><b>North Coast</b> Level 4, Suite 3, 29 Molesworth Street, LISMORE NSW 2480 Ph: 6627 8400 Fax: 66219994</p>
<p><b>Northern Sydney</b> Level 13, 12 Help Street CHATSWOOD NSW 2067 Ph: 9242 1700 Fax: 94153979</p>	<p><b>Riverina</b> 87 Forsyth Street WAGGA WAGGA NSW 2650 Ph: 6937 7600 Fax: 69210724</p>
<p><b>Southern Sydney</b> Level 2, 41- 45 Rickard Road BANKSTOWN NSW 2200 Ph: 8707 9600 Fax: 97095356</p>	<p><b>Western NSW</b> State Office Building, Level 1, Cnr Anson and Kite Streets ORANGE NSW 2800 Ph: 6392 8500 Fax: 63928539</p>
<p><b>Western Sydney</b> Ground Floor, 16-18 Wentworth Street, PARRAMATTA NSW 2150 Ph: 9204 7400 Fax: 96359775</p>	

Visit our website [www.skilling.nsw.gov.au](http://www.skilling.nsw.gov.au)  
or call 13 28 11 to be connected to your nearest State Training Centre  
(local call cost)



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